NAME

TITLE
000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

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Experience

Agile Business Analyst - Company / Location
2020 to present
- Fostered communication between clients and stakeholders resulting in improved product development cycles.
- Analyzed the business domain to identify and mitigate engineering roadblocks.
- Held bi-weekly meetings to help the team understand the overall workflow.
- Developed user stories for new subscription products to focus on improving marketing strategies.
- Acted as a liaison between engineering and IT to develop new products based on client needs.

Business Analyst - Company / Location
2018 to 2020
- Managed product backlog and re-prioritized services to reduce operational costs.
- Designed work charts to determine inefficiencies and waste.
- Documented existing procedures to identify weak points in the workflow.
- Created feasibility criteria to assess plans for future expansion.
- Reviewed client feedback and suggestions to stay ahead of sales trends.

Project Experience
- **Business Overview Project:** assessed company status and created reports on future needs.
- **Product Cataloging Project:** maintained product backlog. This ensured it didn't burden the team.
- **New Intern Orientation Project:** helped junior team members understand the big picture.

Education

Master of Business Administration- University of Illinois Springfield

Bachelor's Degree in Business- Georgetown University

Skills

Expertise
- Agile development
- MySQL
- GitHub
- Advanced Microsoft Office
- Finance and accounting data visualization

Licenses & Accreditations

Licenses Licenses & Accreditations
- Certified Agile Business Analyst (CABA)
- Business Analytics Certificate
- British Computer Society Certificate in Agile Business Analysis