

NAME

TITLE
000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

I'm an experienced auto repair expert with proficiency in examining, diagnosing, and resolving a diverse array of vehicle problems. I'm skilled in adhering to service timetables, proficient in interpreting technical manuals, and acquainted with inspecting different components.

Experience

Automotive Technician - Company / Location

MONTH YEAR - Present

- Maintained fleet motor vehicles by following preventative and corrective maintenance schedules according to OEM.
- Inspected motor vehicles by using market and industry skills to execute strategic purchases for dealers, volume resellers, and private clients.
- Took care of air conditioning systems, changed and topped off fluids, and did various maintenance inspections.
- Explained complex mechanical information into simpler terms that individuals with less or no understanding of such system operations.
- Deescalated situations with upset clients over expensive repairs and other issues.

Auto Mechanic - Company / Location

MONTH YEAR – MONTH YEAR

- Found and removed faulty auto parts for replacement, adjustment, and repair.
- Addressed faults and maximized performance through rebuilding individual components and systems.
- Tuned auto components and systems to improve functionality and increase the life of each piece.
- Conducted test drives and adjusted controls and systems when verifying vehicle serviceability.
- Completing results related to maintenance and organization's mission.

Project Experience

- Oversaw the presentation of large sales to private clients resulting in seven-figure sales.
- Managed a group of mechanics responsible for the maintenance of fleet vehicles.
- Instructed to complete a project that would improve our turnover rate, allowing the company to serve more customers.

Education

Bachelor's in Mechanical Engineering - Columbia University

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

DEPARTMENT - SCHOOL

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

Skills

Expertise

- Inspecting Vehicles
- Rebuilding Engines
- Calibration Understanding
- Maintenance Procedures
- Installing Equipment

Licenses & Accreditations

Licenses & Accreditations

- Collision Repair & Refinish Certification
- Damage Analysis & Estimating Certification
- Automobile Service Consultant Certification