## **NAME**

TITLE 000-000-0000 / EMAIL / CITY, STATE, ZIP

#### **Profile**

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### **Experience**

#### Caterer - Candy Apple Confections

MONTH YEAR - Present

- Created a homemade candy bar menu the owner adopted as a regular offering
- Crafted innovative flavor combinations with chocolate, fruit, sugar art, nuts, and other confectionery ingredients
- Promoted new menu items through Candy Apple Confection's social media accounts
- Elicited client feedback on what types of offerings they'd reorder for future events
- Identified and mitigated menu gaps for clients with dietary allergies, such as dairy, tree nuts, and gluten

#### Volunteer- Gold Star After-School Care

MONTH YEAR - MONTH YEAR

- Managed the behavior and activities of 15 preteen children
- Planned and communicated multi-step instructions at an age-appropriate level
- Provided support and encouragement during complex candy-making tutorials, including tempering chocolate, spinning sugar, and knife skills
- Earned a 98% positive student feedback rating after running a 6-week summer course
- Collaborated with other volunteers to organize multi-class activities, such as field day and etiquette meals

### **Project Experience**

- Created and presented weekly candy-making projects to a group of 10-15 pre-teens
- Rolled out a digital sign-up survey for students to reserve a spot in my class, which remained booked for six consecutive weeks over the summer
- Co-managed a small group of trainee caterers during their first hands-on gig

## **Education**

## High School Diploma - Gray County High School:

Graduated May 2022

- GPA: LIST
- AWARD
- AWARD

#### **DEPARTMENT - SCHOOL**

May 2009

- GPA: LIST
- AWARD
- AWARD

## Skills

## **Expertise**

- Bilingual in English and Spanish
- Flexibility
- Solution-oriented thinking
- Calm under pressure
- Interactive and engaging communication

# Licenses & Accreditations

#### **Licenses Licenses & Accreditations**

- Red Cross CPR-Certified
- Red Cross Babysitting & Childcare Training
- Red Cross First Aid Training