

# NAME

TITLE  
000-000-0000 / EMAIL / CITY, STATE, ZIP

## Profile

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## Experience

### Certified Phlebotomist - Company / Location

MONTH YEAR - Present

- Carried out numerous specimen collection procedures through venipuncture and capillary blood draws.
- Cooperated with other healthcare professionals for timely specimen collection, analysis, and delivery of results.
- Actively participated in the division of labor.
- Trained new phlebotomist recruits.
- Organized workshops for sharing strategies and ideas and advancement of phlebotomist skills.
- Handled phlebotomy equipment such as needles, sharp boxes, pinpricks, cannulas, and needles with multiple gauges.
- Dealt with unique patients that presented with challenging veins.
- Participated in mitigating hospital infections by adhering to appropriate IPC terms.

### Laboratory Personnel - Company / Location

MONTH YEAR – MONTH YEAR

- Volunteered in outreach programs that collected specimens from immobilized patients at home and in schools.
- Participated in blood drives to collect blood from donors in schools for use in blood transfusion procedures.
- Assisted in phlebotomy procedures in different hospital departments, including the surgery department, for routine IV line fixation.
- Participated in ensuring efficient patient flow in the hospital by ensuring rapid specimen collection.
- Contributed to my colleague's well-being by constantly checking their mental health and exhaustion levels.

### Project Experience

- Led a team of professionals in researching the causes of patient anxiety and discomfort during phlebotomy procedures and phlebotomy techniques in self-administration of diabetic and allergic medication.
- Administered questionnaires to patients to assess the causes of anxiety and discomfort during phlebotomy procedures and popular myths and misconceptions around phlebotomy.
- Collaborated with colleagues to develop educational material to improve phlebotomy safety awareness levels among patients through disseminating brochures and creating educational videos and charts.
- Educated patients on phlebotomy through one-on-one consultations when they came for routine phlebotomy procedures and through group enlightenment programs.
- Utilized patient and professional feedback to assess the project's success, along with monitoring evaluation tools to check for repeat complications among self-administering diabetic patients.

## Education

### Phlebotomy Certification Program - Vocational College

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

### Basic Life Support Certification Program - National Healthcare Association

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

## Skills

### Expertise

- Phlebotomy techniques such as venipuncture and capillary puncture
- Patient care and communication
- Data entry and record keeping, including Excel proficiency
- PowerPoint proficiency and presentation
- Teamwork and collaboration
- Multitasking and time management

## Licenses & Accreditations

### Licenses & Accreditations

- State Specific Phlebotomist license
- Certified Phlebotomist technician license
- Accreditation from the National Accrediting Agency for Clinical Laboratory Sciences (NCAAS)