## **NAME**

TITLE 000-000-0000 / EMAIL / CITY, STATE, ZIP

#### **Profile**

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#### **Experience**

#### Nursing Assistant - Hawaii State Hospital/ Location

MONTH YEAR - Present

- Routinely worked the night shift and adapted to several duty placements. I have also assisted in 8 to 16-hour rotations.
- Supported patients and provided them with flexible care regarding their hair, clothing, and personalized options.
- Helped registered nurses in measuring and recording patients' vital signs. I assisted with interpreting lab results and creating individualized treatment plans.
- Guided patients to the communal dining area and monitored caloric intake. Made sure the food was nutritious and catered to their dietary requirements.
- Kept track of bedridden patients by repositioning them periodically to avoid bedsores.

## Certified Nursing Assistant - Queen Medical Center/ Location

MONTH YEAR - MONTH YEAR

- Communicated with six nurses to track programs such as restorative care and emotional support provision.
- Formulated spreadsheets to track supply shortages in level. Then, I informed the necessary department to restock when needed.
- I managed essential medical documents for doctors. I used an efficient filing system to prevent mishaps.
- I maintained strict sterilization procedures according to hospital standards. I prepared, wrapped, and organized the supplies on medical trays for specialists conducting surgeries.
- I assisted during the onboarding process by training three new certified nurse assistant personnel.

## **Project Experience**

- I conducted a project during my learning experience regarding psychoactive substance use among vouth.
- In a team project, we turned in a paper discussing the attitude of nurse staff toward relapse prevention among psychiatric patients.

## Education

## Bachelor of Science in Nursing - University of Hawaii

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

## **DEPARTMENT - SCHOOL**

May 2009

- GPA: LIST
- AWARD
- AWARD

## **Skills**

## **Expertise**

- Adaptable
- Cooperative
- HIPAA
- Vital sign recording
- Electronic Medical Records (EMR) competency

# Licenses & Accreditations

#### **Licenses Licenses & Accreditations**

- Certified Nursing Assistant #12347659
- First Aid
- CPR
- Basic Life Support (BLS)
- Advanced Cardiovascular Life Support (ACLS)