

NAME

TITLE
000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

Highly efficient corporate lawyer with a proven track record of providing comprehensive legal counsel to businesses. Seeking a position with a reputable corporate law firm to utilize expertise in corporate transactions, contract negotiation, and regulatory compliance. Committed to delivering exceptional legal solutions that drive business growth and protect clients' interests.

Experience

Corporate Associate - Hardy & Leeds, Miami / Florida

MONTH 2018 - Present

- Advised clients on diverse corporate matters, including entity formation, corporate governance, and regulatory compliance.
- Drafted and negotiated various corporate contracts, including mergers and acquisitions, joint ventures, and licensing agreements.
- Conducted due diligence investigations and prepared legal opinions on corporate transactions to ensure legal and regulatory compliance.
- Collaborated with cross-functional teams, including finance, tax, and compliance, to provide comprehensive legal support to clients.
- Assisted in resolving corporate disputes through negotiation, mediation, and, when necessary, litigation.

Legal Counsel – Telcom / Miami, Florida

MONTH 2012 – MONTH 2018

- Provided legal guidance and support to internal stakeholders on corporate governance, commercial contracts, and risk management.
- Drafted, reviewed, and negotiated complex commercial agreements, including vendor contracts, licensing agreements, and non-disclosure agreements.
- Assisted in the development of corporate policies and procedures to ensure legal compliance.
- Conducted internal investigations on legal and compliance matters, providing recommendations for corrective action when necessary.
- Collaborated with external counsel on litigation matters, including managing discovery, preparing witnesses, and drafting pleadings.

Project Experience

- Assisted in conducting due diligence investigations on target companies and identifying potential legal risks and liabilities.
- Drafted and negotiated transaction documents, including purchase agreements, shareholder agreements, and disclosure schedules.
- Collaborated with a team of lawyers to coordinate complex deal structures and ensure compliance with regulatory requirements.

Education

Juris Doctor (J.D.) - University of Florida Law School

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

DEPARTMENT - SCHOOL

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

Skills

Expertise

- Corporate law expertise
- Contract negotiation and drafting
- Regulatory compliance
- Legal research and analysis
- Strategic legal advice

Licenses & Accreditations

Licenses & Accreditations

- Florida Bar Association License