

# NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

## Profile

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## Experience

### Retail Sales Associate - Macy's

2021 – Current

- Exceeded annual sales targets by 12%, earning the sales associate of the year award in 2022
- Helped customers find their ideal clothing items by providing practical, personalized, and informed fashion advice
- Promoted the Macy's loyalty program and increased subscriptions by 17%
- Fielded customer inquiries on inventory and seasonal fashion advice
- Collaborated with manager to coordinate items for seasonal campaigns

### Barista - Cup of Joe

2020 – 2021

- Curated 3 new coffee orders that increased sales by 13%
- Memorized 100+ drink orders daily to fulfill unique customer requests
- Collaborated with 4 team members to coordinate opening and closing procedures as well as the crafting of drinks and pastry baking
- Communicated with Spanish-speaking customers to increase customer base by 17%
- Upsold seasonal drinks to meet sales targets and exceeded them by 4%

### Project Experience

- Built a website that helped a person find their perfect coffee order based on fun, randomized trivia questions
- Planned, marketed, and participated in a fashion show at school that highlighted how and where to seek mental health help

## Education

### DEPARTMENT - Oak Trails High School

2019 – Current

- Relevant Coursework: English, Mathematics
- Expected Graduation Date: 2023
- Membership: Cheerleading, Photography, Spanish Club

### DEPARTMENT - SCHOOL

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

## Skills

### Expertise

- Listening
- Web design
- Communication
- Sales
- Multilingual

## Licenses & Accreditations

### Licenses Licenses & Accreditations

- Spanish DELE C2
- Web Design
- St. John's First Aid