

# NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

## Profile

Admission to [conservatory name] as a student majoring in dance.

## Experience

### Dance Tutor - Company / Location

MONTH YEAR - Present

- Taught dance to younger children and adults, ensuring they maintain proper form for the given genre.
- Helped students attain new, more difficult moves, such as pointe, tap, and others.
- Assisted the main dance teacher to ensure students get as much attention as needed during class.
- Ran dance class when the main teacher had a conflict to keep the class from falling behind.
- Helped coordinate the dance recital at the end of the semester, from ordering costumes to scheduling the venue.

### Dance Studio Clerk - Company / Location

MONTH YEAR – MONTH YEAR

- Worked the front desk of the local dance studio, checking students in before class and directing them to the right room.
- Took cash and check payments from parents and set up auto-payments for credit and debit cards.
- Opened and closed the studio at the beginning and end of the day, including cleaning the facility and locking the doors.
- Answered the phone lines as calls came in from current and prospective students and families.
- Maintained enrollment records, ensuring classes aren't too large

### Project Experience

- Participated in competitive dance, including regular competition performances in the city and around the region.
- Auditioned for and participated in school dance and theater productions, serving primarily as a backup dancer.
- Coordinated and performed a solo dance recital, including choosing the music and working with a choreographer.

## Education

### DEPARTMENT - South High School

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

### DEPARTMENT - Local Dance Academy

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

## Skills

### Expertise

- Ability to work in a team
- Time management
- Leadership abilities
- Interpersonal communication and public speaking
- Adaptable

## Licenses & Accreditations

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- Regional Dance Competition winner, [competition year]