

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

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Experience

Data Analyst - HKY Food Inc. – San Francisco, California

2019 to present

- Extracted and aggregated data from the procurement chain domain using SQL; created insights based on exploratory data analyses using Tableau, SQL, and Google Sheets.
- Reviewed and assessed potential issues based on data analyzed using R.
- Analyzed data and converted it into visuals. Conducted reports for upper management and the business department.
- Summarized all data and ensured correctness; shared accurate information with stakeholders.
- Collaborated with the purchasing, warehousing, and distribution departments to further streamline processes.

Junior Data Analyst - Fintech Corporation – San Jose, California

MONTH YEAR – MONTH YEAR

- Was put in charge of data entry for invoice tracking and product costs.
- Assisted in maintaining data that's related to the invoice, costs, and SIP analytics; conducted technical writing of team processes.
- Developed cloud-based AI applications together with the team lead.
- Did auditing of internal systems and reported issues to supervisors.
- Performed ad hoc analyses and executed all assigned tasks.

Project Experience

- Created and maintained automated reports for HKY Food Inc.'s planning and procurement teams. Automation resulted in the complete removal of manually typing and checking reports. This reduced the chances of human error.
- Performed predictive analysis of vendor prices. The program takes season, demand, weather, oil prices, and other information into account. Created another analysis that forecasted the demand for HKY Food Inc.
- Undertook massive data cleaning for Frantech Corporation and helped set up processes to maintain the systems.

Education

2014 to 2018

Undergraduate Major in Computer Science - California Institute of Technology

- GPA: LIST
- AWARD
- AWARD

DEPARTMENT - SCHOOL

May 2009

- GPA: LIST
- AWARD
- AWARD

Skills

Expertise

- Trained and experienced with using R and SQL
- Familiar with Google Analytics, Google Suite, and visual tools like Tableau
- Organized, with great time management skills
- Exceptional oral and written English skills
- Fast learner and adaptive to new technology

Licenses & Accreditations

Licenses Licenses & Accreditations

- SQL Training Certification
- Google Analytics Professional Certificate
- IBM Data Analyst Professional Certificate