

# NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

## Profile

I am a dedicated professional who takes pride in seeing my students excel in all areas of life: social, mental, and schoolwise. I'm keen to develop relationships and monitor the student's daily activities to evaluate the support they need most in their school or emotional life.

## Experience

### Elementary School Teaching Assistant - Company / Location

February 2020 - Present

- Create study groups per different subjects where we engaged with the students after school. 80% of the students recorded an improved grade in their final exams because of the extra tuition and discussions.
- Working with the lead teacher, introduce variations of the learning techniques to promote inclusivity and reach every student increasing their performance.
- By establishing class boundaries and effective communication, reduce disciplinary issues by 50%.
- Organize fairs, events, and outings to enhance classroom knowledge, improving the student's understanding.
- Maintain proper class and environmental etiquette, enhancing the student's social behavior and environmental hygiene.

### Elementary School Teaching Assistant - Company / Location

September 2018 – January 2020

- Worked with the lead teacher and parents to evaluate and draw recommendations from progress reports to support the students.
- Issued and reviewed assessment reports to analyze the student's progress.
- Focused on classroom administrative duties to ensure the teacher has the necessary tools and materials per the lesson plan.
- Developed a student-teacher rapport to solve behavioral and social issues in the students' lives.
- With cooperation from the counselors and parents, we were able to initiate healing and change in the student's lives.
- Set up individualized and group study sessions to improve the student's grades and attitude.

### Project Experience

- Setting up after-school sessions that involved individual and group sessions to improve the student's grades.
- Consulted with the lead teacher to position ourselves available as good listeners without bias or judgment. This move generated confidence and trust in the students who improved their behavior and social interactions.

## Education

### Associate of Arts in Teaching - University of Chicago

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

### DEPARTMENT - SCHOOL

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

## Skills

### Expertise

- Effective communication skills
- Good listener and keen on details
- Organized and keen on discipline
- Great understanding of the use of technology in the curriculum
- Positive attitude and motivated

## Licenses & Accreditations

### Licenses & Accreditations

- Licensed to be a teaching assistant: Illinois
- Certificate of CPR and first aid