## **NAME**

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

#### **Profile**

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#### **Experience**

## Summertime Nanny for the Michael Family - Company / Location

MONTH YEAR - Present

- Helped dress and feed 2 toddlers and baby breakfast Monday through Friday to ensure they had energy for a day at daycare.
- Packed lunches for 3 children and ensured the options were healthy and filling while paying attention to allergy and dietary restrictions.
- Safely took children out to the nearby park daily for adequate sun exposure to lessen screen time and encourage imagination.
- Successfully diffused arguments between 2 toddlers using calm and healthy tactics.
- Provided transportation for 3 children to and from daycare 3 days a week to make things easier for parents.

### Caregiver at After-school Day Care - Company / Location MONTH YEAR - MONTH YEAR

- Entertained and supervised between 10-30 children after school hours until pick-up time.
- Planned lessons and orchestrated free time so children could be productive and enjoy their time after school.
- Assisted students with homework questions if asked, but encouraged children to play board games and to make new friends during the program.
- Offered and served healthy, nutritional snacks for children to enjoy.
- Cleaned and locked up the recreational space after every shift so it would be ready for other organizations to use.

#### **Project Experience**

- Participated in a children's behavioral workshop and monitored children's behaviors while trying to implement corrective behaviors.
- Library Aid- worked as a project leader where I helped young children and parents find good books to read.
- Volunteered at a children's holiday pageant, where I served snacks during the show's intermission for patrons in attendance.

#### Education

#### Bachelor's degree in Elementary School Science- Kenyon College

#### **MONTH YEAR**

Minored in Creative Writing and Storytelling

#### **DEPARTMENT - SCHOOL**

May 2009

- GPA: LIST
- AWARD
- AWARD

## Skills

## Expertise

- Food preparation
- Communication
- Patience
- Time Management
- Responsible and organized

# Licenses & Accreditations

## **Licenses & Accreditations**

- CPR Certification
- Babysitting Class
- Driver's License