

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

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Experience

Bartender - Company / Location

June 2022 – Ongoing

- Greeted customers, let them know about new items and specials, responded to inquiries, and took orders and payments.
- Selected and combined beverages and ingredients to prepare a wide variety of soft and hard drinks while adhering to safety regulations and checking identification.
- Maintained a well-stocked inventory and ordered supplies to make sure that the bar is operating properly.
- Collected cash payments from customers and processed bank card transactions; opened and closed bar tabs.
- Kept the workspace and dining area clean by washing glassware and utensils, wiping down tables, and disposing of waste.

Part Time Cashier- Company / Location

May 2019 – June 2022

- Operated cashier equipment including the barcode scanner, card reader, conveyer belt, cash register, and other items.
- Checked the cash register at the start and end of every work shift to account for and reported any discrepancies or errors.
- Assisted daily customer checkouts by identifying products, processing transactions and refunds, and issuing receipts.
- Upsold various products from the checkout lane whenever possible, increasing the overall sales volume by up to 3%.
- Resolved customers' billing issues and offered assistance to customers having client/ loyalty card account problems.

Project Experience

- Assisted the lead bartender while working on new drink recipes for special occasions.
- Created a simple spreadsheet with top customer drink preferences and contact information for easier referencing on future orders.

Education

B.S. in Recreation, Tourism, and Hospitality - University of Northern Colorado
2021

Graduated with a diploma - Greenfield High School
2017

Skills

Expertise

- Customer service
- Food and customer safety
- Quick Learning

- Creativity and presentation
- Working under stress

Licenses & Accreditations

Licenses Licenses & Accreditations

- ServSafe Alcohol Certification
- ServSafe Food Handler Certification