

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

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Experience

Enter Job Position Here - Company / Location

MONTH YEAR - Present

- Provided tailored treatments and services to meet the client's individual needs
- Performed facials, body wraps, waxing, and facial massage
- Advised clients about proper skin care routines and suitable products according to skin type
- Maintained a clean and organized work area and sanitized all tools and supplies
- Followed all health and safety regulations, such as infection control procedures

Enter Job Position Here - Company / Location

MONTH YEAR – MONTH YEAR

- Maintained a positive and welcoming environment for patients by providing excellent customer service
- Assisted clients with booking appointments and updated appointment calendar accordingly
- Upsold products and services to the clients to exceed the sales quota
- Handled customer inquiries and concerns in a professional and empathetic manner
- Helped with the overall operations of the spa, such as maintaining a hygienic and safe work area and stocking inventories

Project Experience

- Led a Christmas promotion by wrapping skincare product purchases like gifts
- Created an action plan to keep in touch with past customers by sending helpful tips via email newsletters
- Designed a company portfolio that showcases actual before and after photos

Education

New Age Spa Institute - Esthetics Program

750 hours

- GPA: LIST
- AWARD
- AWARD

New Age Spa Institute - Clinical Esthetics Program

70 hours

- GPA: LIST
- AWARD
- AWARD

Oak Park and River Forest High School

Skills

Expertise

- Extensive knowledge of skin care products, treatments, and technology
- Mastery of basic facial and body treatments
- Extreme attention to detail
- Professionalism and flexibility
- Excellent communication and customer service skills

Licenses & Accreditations

Licenses Licenses & Accreditations

- Licensed Esthetician, State of Illinois
- Clinical Esthetics Certification
- Master Makeup Certification