

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

Energetic and dedicated individual looking for a position on a kitchen line to learn how to work in a kitchen and hone technical skills. In search of a reputable kitchen with other cooks and chefs willing to train and help a new line cook who is eager to grow.

Experience

Server - Beef Kings / Location

MONTH YEAR - Present

- Served up to eight tables at once, ensuring all customers are greeted and served promptly and positively.
- Learned the menu thoroughly to help guests make informed decisions on their orders.
- Kept server station and bar station well-organized to increase productivity and service flow.
- Assisted coworkers by taking on extra tables and orders, running food, and doing additional cleaning to keep the restaurant appealing and sanitary.
- Helped kitchen staff manage tickets and orders to reduce wait times and monitor all food appearance and consistency.

Host - Dallas BBQ / Location

MONTH YEAR – MONTH YEAR

- Engaged with customers to answer questions, create a friendly environment, adhere to special requests, and manage reservations.
- Managed the seating and dining flow throughout the restaurant by ensuring all customers were greeted properly and sat at a table as soon as possible.
- Monitored the reservation list and party hosting to ensure the restaurant is never overbooked or disorganized.
- Assisted the service and kitchen staff with food preparation, customer service, and overall productivity.
- Fostered positive and convenient communication between servers, kitchen, host desk, and customers to ensure smooth operations and happy patrons.

Project Experience

- Helped a friend with a BBQ catering job for over 200 people, cooking the food, serving guests, and maintaining a clean station.

Education

High School Diploma - Dallas High School

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

DEPARTMENT - SCHOOL

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

Skills

Expertise

- Basic food preparation
- Common cooking procedures
- Cooking equipment maintenance
- Customer service and relations
- Dinner service

Licenses & Accreditations

Licenses & Accreditations

- OSHA Safety Certificate
- ServSafe Food Protection Certified