

# NAME

TITLE  
000-000-0000 / EMAIL / CITY, STATE, ZIP

## Profile

To put my knowledge of makeup to use while gaining experience as a makeup artist.

## Experience

### Sephora Associate - Company / Location

MONTH YEAR - Present

- Helped clients choose the best products for them based on their skin tone, color preferences, and other factors
- Offered product demonstrations to verify that a shade would work for someone and their skin tone
- Assisted the manager in stocking the shelves with new products and product rotations to highlight deals
- Generated sales of cosmetics to new customers either through interactions throughout the store or by offering upsells at the counter
- Monitored the level of samples available and refilled them when stock got low to make sure people can try products

### Ulta Associate - Company / Location

MONTH YEAR – MONTH YEAR

- Worked the cash register and helped customers check out after shopping, offering upsells when appropriate
- Helped other teammates stock the shelves and push old products to make room for new products
- Promoted new makeup products and upcoming sales to current and new customers
- Offered assistance to customers as they browsed the store and answered any questions as needed
- Generated new loyalty program signups to help get more recurring customers and sales

### Project Experience

- I helped managers stock and organize the shelves to make shopping for makeup much easier for customers.
- I made a list of shades by brand name to help me and my teammates find the right colors for different customers.
- My team and I worked together to design graphics to help promote product sales.

## Education

### Bachelor of Arts in Communications - State University

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

### Associate of Arts in Liberal Arts - Community College

May 2009

- GPA: LIST
- AWARD
- AWARD

### Certificate in Cosmetology and Makeup - Trade School

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

## Skills

### Expertise

- Knowledge of color theory
- Interpersonal communication
- Ability to empathize with others
- Time management
- Teamwork and leadership

## Licenses & Accreditations

### Licenses Licenses & Accreditations

- State cosmetology license