

# NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

## Profile

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## Experience

### Teacher's Aid- Pendleton Elementary School/ Belmont, MA

MONTH YEAR - Present

- Assists the head teacher with classroom organization, lesson planning, and childcare, such as going to the bathroom with children or helping them at lunchtime
- Keeps a detailed record of classroom activity and makes notes on child assessments as instructed by the head teacher
- Supervises over 20 children under six years old during recess, ensuring everyone is safe and communicates politely with one another
- Organizes field trips for the classroom that coincide with the current lessons to enrich the children's learning experience
- Creates one complete and engaging lesson plan each month and implements the plan on the last Friday of the month

### Manager - Jamboree Gym for Kids / Chatham, MA

MONTH YEAR – MONTH YEAR

- Manages over ten gym employees, handling scheduling, training, and performance
- Ensures complete sanitization of the gym and all equipment, adhering to a rigorous cleaning schedule
- Interacts with dozens of children daily, helping them enjoy the play structures safely and responsibly
- Communicates safety guidelines and tips for fun with parents daily, ensuring everyone can have fun and avoid injuries
- Keeps the gym stocked with kid-friendly and healthy foods to help children stay energized

### Project Experience

- After-School Activity Volunteering: Spends time with children in after-school programs at the Boys and Girls Club of America, helping with homework, and personal troubles, and encouraging creativity and passions.
- Elderly Home Volunteering: Helps elderly people engage with others and enjoy fun activities like games, puzzles, reading, or casual outings. Assist many elderly people in feeling heard and giving them something to look forward to.

## Education

### Bachelor's Degree in Early Childhood Education - Suffolk University Boston

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

### DEPARTMENT - SCHOOL

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

## Skills

### Expertise

- Creativity
- Empathy
- Parent interaction
- Curriculum creation
- Time management

## Licenses & Accreditations

### Licenses & Accreditations

- Early Childhood Teacher Certification
- CPR Certified