

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

Caring and sensitive entry-level respiratory therapist, with exceptional bedside manners. Has excellent work ethic and a thorough understanding of respiratory medical practices. That includes a variety of therapeutic techniques to maximize patient health and comfort. Punctual with a flexible schedule and the availability to work on weekends.

Experience

Respiratory Therapist Intern - Company / Location

2022 to present

- Provided frontline care to patients including therapy and rehabilitation.
- Performed examinations and diagnostic tests according to doctor's instructions.
- Maintained respiratory therapy machines and equipment on a daily basis.
- Cleaned the clinic and sterilized all surfaces regularly.
- Shadowed a certified respiratory therapist during all relevant duties.

Customer Service Representative - Company / Location

2021 to 2022

- Answered phones and emails to address client queries.
- Recruited new sales associates by completing over 50 cold calls a day.
- Handled tough clients with specific requests.
- Worked with team leaders to create schedules and streamline the workflow.
- Kept detailed notes of all meetings and created to-do lists for employees.

Project Experience

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Education

Bachelor's Degree of Science in Respiratory Therapy - University of Cincinnati

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

DEPARTMENT - SCHOOL

May 2009

- GPA: LIST
- AWARD
- AWARD

Skills

Expertise

- Respiratory therapy equipment and tools maintenance
- Data entry on multiple platforms
- Scheduling and record keeping
- Team player
- Detail oriented

Licenses & Accreditations

Licenses Licenses & Accreditations

- Red Cross CPR
- Respiratory Therapist Certification
- Clinical Perfusion Certification