

# NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

## Profile

Hard-working art history college major looking for a part-time position in retail to acquire some work experience and gain independence.

## Experience

### Tutor - Company / Location

*2020 to present*

- Assists three high school students with essay writing and homework for a total of six hours a week.
- Provides feedback and guidance on how to improve communication and writing.
- Asks questions and encourages students to analyze required reading for English class.
- Creates personalized lesson plans based on each student's strengths and weaknesses.
- Communicates with parents regarding students' progression once a week during a 15-minute phone call.

### Babysitter - Company / Location

*2018 to present*

- Supervises children aged 3 to 8 for two different families for a total of two evenings a week.
- Creates a safe environment and reminds children of rules to follow as needed.
- Prepares meals and completes various household chores.
- Organizes fun activities, including art projects.
- Communicates with parents to provide updates

### Project Experience

- 2021 and 2022 Bard College Food Drive: Helped organize and promote a food drive that resulted in students donating over 500 food items to three local food pantries each year.
- 2019 Downtown Barrytown Renovation Project: Participated in designing and painting a mural to bring life and colors to Barrytown.

## Education

### B.A. in Art History and Visual Culture - Bard College

*2020 to present*

- GPA: LIST
- AWARD
- AWARD

### Red Hook High School- SCHOOL

*2016 to 2020*

- GPA: LIST
- AWARD
- AWARD

## Skills

### Expertise

- Ability to follow instructions
- Attention to detail
- Energetic and friendly personality
- Excellent communication and reporting skills
- Comfortable with technology

## Licenses & Accreditations

### Licenses Licenses & Accreditations

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