

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

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Experience

Undergraduate Teacher's Assistant - Company / Location

MONTH YEAR - Present

- Job Description: As a graduate, I taught four sections of undergraduate Introduction to Composition, managing over 400 students and delivering lesson plans to cultivate strong writing skills.
- Results: 40% of my students had a GPA of 3.5 or above, and 95% passed the final exam. I received 4.5/5 on my yearly teacher evaluation.
- Additional Competencies: I designed and delivered lesson plans to prioritize writing skills and promote academic conventions, managed office work (printing, copying, etc.), and accompanied students on field trips.
- Other: I planned and executed two campus-wide literary festivals at the University of Ohio.

Teacher - Company / Location

MONTH YEAR – MONTH YEAR

- Job Description: Served as a high school history teacher in Pennsylvania for one year, managing over 200 students for my history lessons.
- Results: 56% of students improved at least 10 points on their yearly state exams, 98% passed the annual exam, and 100% passed my exam.
- Additional Competencies: Led a literature club and oversaw the school newspaper, with responsibility for over 20 students.
- Other: Planned and attended several field trips to local museums and communicated clearly with parents to improve student outcomes.

Project Experience

- Volunteer Teacher in South Africa: I volunteered as a part-time high school teacher in Johannesburg, South Africa, for six months in 2022. While there, I was offered a full-time position for my work.
- Business English Curriculum Prep: During my time in my certification program, I created an entire year-long curriculum for Business English to prioritize technical skills and strong writing.

Education

Degree in sociology- University of Ohio

MONTH YEAR

- GPA: 3.98
- Master's thesis on improving writing outcomes for marginalized students.

Degree in psychology - Mount Holyoke College

May 2009

- GPA: 4.0

Degree in psychology - Lancaster High School

May 2009

- GPA: 4.0
- National Merit Scholarship

Skills

Expertise

- Attention to detail
- Technology (Prezi, Powerpoint, SmartBoard, Canvas, Skool)
- CPR/AED
- Management and Leadership
- Discipline

Licenses & Accreditations

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- Certified Teacher: I became a certified teacher in Pennsylvania in 2020 and have maintained my credentials.
- First Aid/CPR/AED Certified: I am certified to deliver first aid, including CPR and AED administration.
- ACT Certified: Trained with the ACT organization to deliver test preparation to students.