

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

Proin gravida nibh vel velit auctor aliquet. Proin gravida nibh vel velit auctor aliquet. Aenean sollicitudin, lorem quis bibendum auctor, nisi elit consequat ipsum, nec sagittis sem nibh id elit. Duis sed odio sit amet nibh ipsum.

Experience

Part-Time Stock Person - Walmart/ Location

MONTH YEAR - Present

- Assess what needs to be stocked within the store then stock all necessary items.
- Follow all safety protocols while in the back of the store and front of the store.
- Thoroughly know all products within the store to ensure proper stocking.
- Assist in training new hires on stock items and all company protocols properly.
- Assist stock managers in tracking shipments and receiving new shipments of store products.

Cashier - Walmart/ Location

MONTH YEAR – MONTH YEAR

- Provide excellent customer service to all patrons I come in contact with during all shifts.
- Efficiently ring up items for customers.
- Provide exact change to customers purchasing their items with cash.
- Assist customers in answering questions they might have about products and other important company policies.
- Process return of items to ensure the satisfaction of customers.

Project Experience

- Organized a food drive for my high school, where I helped stock shelves with various food items to make it easier to distribute to families and individuals.
- Implemented a training system to help other cashiers learn how to scan items faster without making as many mistakes to increase efficiency by 10%.
- Held a CPR class for other high school students who want to learn basic life-saving measures for whatever position they're applying for.

Education

High school diploma - River High School

MONTH YEAR

- GPA: 3.2
- AWARD
- AWARD

DEPARTMENT - SCHOOL

May 2009

- GPA: LIST
- AWARD
- AWARD

Skills

Expertise

- Customer service
- Stocking
- Inventory
- Tracking shipments
- Money handling

Licenses & Accreditations

Licenses Licenses & Accreditations

- Valid driver's license
- CPR certified