

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

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Experience

Restaurant Manager - Burgers Fast & Fancy, Madison, WI

April 2019 – Present

- Implemented delivery-only procedures and collaborated with services such as QuickDeliver.
- Trained 175+ employees during the time of employment, including 15 supervisors and assistant managers.
- Curated and maintained vendor relationships for ingredients, restaurant supplies, and advertising.
- Created and adjusted monthly employee schedules to ensure appropriate staffing levels.
- Administered payroll and paid franchisee dues on time.

Assistant Restaurant Manager - PizzaPie, Madison, WI

December 2017 – April 2019

- Assisted the general and restaurant managers in organizing and implementing financial strategies from brainstorming to implementation.
- Planned 15+ employees schedule three weeks ahead so the general manager can sign off.
- Optimized multiple productivity objectives to streamline employee hours, resulting in a 21% increase in daily revenue.
- Monitored and tracked inventory and resources for a monthly budget presentation to upper management.
- Managed the customer experience with cultural sensitivity and resolved customer complaints according to company policies.

Project Experience

- Maintained 90% of past years' revenue during the 2020 and 2021 shutdown.
- Received first place in the 2019 Fast food Madison Awards for Best New Manager.
- Worked with community charities to raise \$5000 for the local food banks.

Education

Graduated 2016

Restaurant Management - Northeast WI Technical College, Green Bay, WI

- Technical diploma

DEPARTMENT - SCHOOL

May 2009

- GPA: LIST
- AWARD
- AWARD

Skills

Expertise

- Scheduling
- Customer relations
- Budget management
- Hiring and staffing
- Workplace optimization

Licenses & Accreditations

Licenses Licenses & Accreditations

- ServSafe Food Protection Manager Certification
- IFSEA Certified Food Manager
- OSHA 10