

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

Proin gravida nibh vel velit auctor aliquet. Proin gravida nibh vel velit auctor aliquet. Aenean sollicitudin, lorem quis bibendum auctor, nisi elit consequat ipsum, nec sagittis sem nibh id elit. Duis sed odio sit amet nibh ipsum.

Experience

Retail Cashier - Company / Location

May 2021 – Ongoing

- Managed the checkout lane and related retail equipment, including the barcode scanner, scales, conveyer belt, cash register, card reader, and other products.
- Assisted 50+ daily customers with their checkouts by identifying goods, constructing receipts, and processing transactions and refunds.
- Checked the cash register at the start and finish of every shift to account and reported any discrepancies or errors to the business administration office.
- Promoted the store loyalty cards to customers by explaining their advantages and answering their questions
- Offered customers bagging and carry-out services during the completion of transactions.

Sales Associate/Cashier - Company / Location

October 2020 – May 2021

- Managed a rotational shift in a small store, maintaining the cash register and occasionally helping customers with their purchases.
- Answered buyers' questions, and provided them with information on the procedures and policies of the store
- Helped in bagging and wrapping items during checkouts to enhance workflow and improve client satisfaction
- Greeted local customers when they enter or leave the store and built customer relationships to improve loyalty, increasing sales by up to 5%
- Organized shelves and maintained a clean and uncluttered checkout space for better visual appeal and increased efficiency.

Project Experience

- Worked with management to upgrade the cashier system to increase workflow and improve customer satisfaction by offering more methods for payments.
- Suggested a few adjustments to the loyalty card system as per customers feedback, providing excellent customer service and increasing sales by 5%

Education

National Retail Federation Cashier Certification- SCHOOL

2021

Graduated with a diploma- Johnson High School

2018

Skills

Expertise

- Quick learner
- Patience
- Active Listening
- Building Customer Loyalty

- Courteous approach to resolving issues and complaints

Licenses & Accreditations

Licenses Licenses & Accreditations

- Completed Microsoft Office training course
- Won Employee of the Month on five occasions in 2020, 2021, and 2022.