

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

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Experience

Hospital Pharmacy Technician - Company / Location

MONTH YEAR - Present

- **Job Description:** Streamlined pharmacy processes by organizing prescriptions, calculating medication quantities, and preparing labels.
- **Results:** Met all pharmacy benchmarks with a 100% success rate, including IV dosage.
- **Additional Competencies:** Oversaw stock availability of IVs to ensure staff could access the inventory as needed, eliminating errors in the process.
- **Other:** Trained three pharmacy technicians on efficient IV dosage calculations.

Hospital Pharmacy Assistant- Company / Location

MONTH YEAR – MONTH YEAR

- **Job Description:** Filled prescriptions as hospital staff and nurses needed them on the floors and in the Emergency Room.
- **Results:** Maintained a reputation of 0% errors throughout all prescription fulfillment.
- **Additional Competencies:** Trained five new pharmacy assistants on factors like customer service and medication storage.
- **Other:** Revamped the IV inventory department with clearer labeling while maximizing storage space.

Project Experience

- **IV Storage Solution:** Created a new database for IV inventory, focusing on limiting access to the necessary staff and simplifying the reordering process.
- **Staff Training:** Continually develop new training programs for staff relating to changes in the technical databases or customer medication distribution.

Education

Master of Science in Pharmaceutical Sciences- SCHOOL

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

Bachelor of Science in Health Sciences.- SCHOOL

May 2009

- GPA: LIST
- AWARD
- AWARD

Skills

Expertise

- Detail-oriented problem solver
- Impressive time-management skills
- Takes leadership roles to streamline the pharmacy
- Known for OSHA compliance
- Handles computer records with complete confidentiality

Licenses & Accreditations

Licenses Licenses & Accreditations

- Certified Pharmacy Technician (CPhT) from Pharmacy Technician Certification Board (PTCB)
- Sterile Products Certification from the National Pharmacy Technician Association (NPTA)
- Certified Billing and Coding Specialist (CBCS) from National Healthcareer Association (NHA)