

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

An experienced HVAC maintenance technician with four years of experience repairing, maintaining, and installing systems. Seeking a position with a company where they can grow their career installing HVAC systems on residential and commercial properties.

Experience

HVAC Installer - All-in-One HVAC Company / Location

MONTH YEAR - Present

- Consults with HVAC technicians to learn about new HVAC system installation jobs coming up.
- Troubleshoots heating and cooling units in residential and commercial buildings while educating customers on their systems and proper care.
- Installs new HVAC systems efficiently while following all building codes and regulations
- Assists in training new HVAC technicians on HVAC installation protocols.
- Utilizes ductwork, refrigeration lines, and electrical wiring knowledge to ensure all installation is done correctly.

HVAC Technician - Morningside HVAC Company / Location

MONTH YEAR – MONTH YEAR

- Worked alongside other HVAC technicians to repair, install, and maintain HVAC systems in residential and commercial properties.
- Conducted meetings with customers to learn about HVAC issues and potential upgrades.
- Replaced HVAC components when necessary to ensure a fully functioning system.
- Followed all OSHA safety protocols to protect all technicians and customers.
- Provided training and assistance to HVAC apprentices and entry-level techs.

Project Experience

- HVAC Training: Organize HVAC seminars for new hires and seasoned employees to keep them up to date on safety protocols, building codes, and other regulations.
- Volunteer HVAC: Performed HVAC services for free at low-income apartment buildings and government-assisted residencies.

Education

Bachelor's Degree in Mechanical Engineering - Connecticut University

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

Associate's Degree in HVAC Training - Rhode Island State College

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

Skills

Expertise

- HVAC design
- HVAC repair, installation, and maintenance
- Verbal and written communication
- Time management skills
- Building code knowledge

Licenses & Accreditations

Licenses & Accreditations

- HVAC Excellence Certification
- National Occupational Competency Testing Institute ([NOCTI](#))
- OSHA Certified