# **NAME**

000-000-0000 / EMAIL / CITY, STATE, ZIP

#### **Profile**

I'm a successful and results-driven investment banker with a proven track record for leading transactions across corporate finance, mergers and acquisitions, and capital markets. I am ready to put my expertise and experience to use overseeing other investment bankers in a vice president role.

## **Experience**

### Vice President Investment Banker - Company / Location

MONTH YEAR - Present

- Led and executed various transactions by pitching presentations, doing due diligence, preparing documentation, etc.
- Conduct financial analysis to evaluate companies' health and current financial performance to ensure they choose appropriate investment opportunities.
- Managed a team of investment bankers to ensure all policies were being followed and all deals were compliant with industry regulations.
- Participate in business development to obtain additional clients, which would drive business to the company.
- Prepare monthly reports for Board of Directors meeting

### Experienced Investment Banker - Company / Location

MONTH YEAR - MONTH YEAR

- Collaborated with a team of other investment bankers to strategize on investment strategies that would benefit our clients.
- Managed and executed capital market offerings regularly for clients.
- Provided researched advice to clients on deal structuring and valuation.
- Mentored less experienced investment bankers on industry trends and company policies.
- Analyzed provided strategies to grow customer engagement and basis.

## **Project Experience**

- Led and executed capital market transactions for several clients, specifically initial public offerings (IPOs), which grew the company's business and had clients returning often
- Trained junior supervisors how to handle the different levels of employees to ensure they offer the best services

## Education

# Master's of Business Administration - University of Tampa

MONTH YEAR

- GPA: 3.7
- AWARD
- AWARD

## Bachelor's Degree in Business - University of Tampa

MONTH YEAR

- GPA: 3.9
- AWARD
- AWARD

## Skills

## **Expertise**

- Transaction execution
- Financial analysis and modeling
- Deal origination
- Risk management and compliance
- Business development

# Licenses & Accreditations

## **Licenses & Accreditations**

- FINRA Series 79
- CFA
- Certified Financial Planner (CFP)