

# NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

## Profile

To obtain a pharmacy technician position in a reputable healthcare facility where I can use my skills in medication dispensing, inventory management, and customer service.

## Experience

### Pharmacy Technician - Fairview Pharmacy/ Location

*May 2021-present*

- Assisted in dispensing medication orders and filling prescriptions accurately and efficiently
- Managed the pharmacy's inventory and ensured adequate stock levels
- Answered customer inquiries and provided excellent customer service in person and over the phone
- Maintained a clean and organized work area and complied with pharmacy standards and procedures

### Pharmacy Technician Intern - DEF Hospital/ Location

*Summer 2020*

- Assisted with medication dispensing, preparing IVs, and compounding medications
- Learned how to read and interpret medication orders and patient profiles
- Observed pharmacy operations and participated in training sessions on pharmacy software and medication dispensing

### Pharmacy Technician Trainee - GHI Pharmacy/ Location

*2019-2020*

- Assisted the pharmacist in filling prescriptions and processing insurance claims
- Managed inventory and placed orders for medications and supplies
- Provided exceptional customer service to patients and healthcare providers

### Project Experience

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## Education

### Associate of Applied Science in Pharmacy Technology - Fairview College

*May 2021*

- GPA: LIST
- Pharmacy Calculations, Pharmaceutical Compounding, Pharmacy Law and Ethics, Pharmacology, Pharmacy Operations Management

### DEPARTMENT - SCHOOL

*May 2009*

- GPA: LIST
- AWARD
- AWARD

## Skills

### Expertise

- Knowledge of common medications and prescription drugs
- Proficient in using pharmacy software and inventory management systems
- Skilled in dispensing medicines and processing insurance claims
- Strong customer service skills and experience in interacting with patients and healthcare professionals

## Licenses & Accreditations

### Licenses Licenses & Accreditations

- Certified Pharmacy Technician (CPhT), National Healthcareer Association (NHA), 2021