NAME

TITLE
000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

Self-starter looking to gain more experience in project management under the direction of a manager with extensive Java development experience.

Experience

Assistant Project Manager - Merix Studio / Location
MONTH 2021 - Present
- Performs initial research to assess project feasibility and provide clients with a detailed quote.
- Checks in with the team to assign work and track progress.
- Oversaw designing and programming a new data visualization module for Civis Analytics, a cloud-based big data platform.
- Conducted research to identify the needs and requirements of the customer satisfaction team at Office Depot in the context of designing automated workflows to collect high-quality customer feedback.

Assistant Project Manager - Software House / Location
MONTH 2020 – MONTH 2021
- Collaborated with a team of five developers with an emphasis on testing duties.
- Audited automated accounts payable app Stampli for cybersecurity concerns and oversaw the development of a security patch within 24 hours.
- Analyzed the feasibility of building integration with Google Workspace for the legacy app used by mineral rights company LandGate and performed the project initiation phase.

Project Experience
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Education

DEPARTMENT - SCHOOL
MONTH YEAR
- GPA: LIST
- AWARD
- AWARD

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Skills

Expertise
- Java development
- Strong knowledge of cross-platform development
- Working under tight deadlines
- Team management
- Assessing clients' needs

Licenses & Accreditations

Licenses & Accreditations
- AWS Certification
- Scrum Master Certification
- PMI-Agile Certified Practitioner