

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

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Experience

Senior Program Manager - Computer Company/ Location

MONTH YEAR - Present

- Streamlined core company systems to increase talent attraction and improve employee retention by 80%
- Integrated an external technology software program to increase sales by \$1M annually
- Improved sales tracking by simplifying the input process, saving 150 employees an average of one hour of data tracking a day
- Collaborated with the development team to align the technical vision with the company's performance needs
- Developed an HR tracking solution that increased human resource efficiency by 20%

Program Manager - Big Company/ Location

MONTH YEAR – MONTH YEAR

- Built a vendor tracking database to analyze the inflation rate over five years and seek new vendors to keep costs low
- Contributed to the design of the mobile app to streamline shopping for consumers, resulting in a 75% increase in profits after one year of implementation
- Analyzed customer usage and reviews to create a presentation for stakeholders and increase financial backing by \$2M
- Oversaw team leaders from five departments, ensuring everyone was working toward the company's goals and delivering objectives on time with 100% accuracy
- Spearheaded an e-newsletter that generated 2,000 new leads just three months after implementation

Project Experience

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Education

Master's of Business Administration - City University

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

Bachelor of Computer Science - City University

May 2009

- GPA: LIST
- AWARD
- AWARD

Skills

Expertise

- Agile methodologies
- Project coordination
- Strategic planning
- Risk management
- Data visualization

Licenses & Accreditations

Licenses Licenses & Accreditations

- Program Management Professional (PgMP)
- PMI Agile Certified Practitioner (PMI-ACP)
- Professional in Business Analysis (PMI-PBA)