

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

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Experience

Bartender - Company / Location

June 2021 – Ongoing

- Greeted patrons, assessed their drink preferences, and took their orders while occasionally providing suggestions when asked.
- Planned the drink menus and informed customers about new additions and special beverages.
- Selected and mixed drink ingredients while adhering to all safety regulations, and served beverages to customers in garnished glasses.
- Checked identifications to ascertain that each customer is legally allowed to purchase and consume alcoholic beverages.
- Kept my workspace clean by washing glasses, utensils, and other items along with wiping down tables and disposing of waste after shifts.

Waitress- Company / Location

March 2019 – May 2021

- Greeted customers upon arrival, accompanied them to free dining tables, and handed out food and beverage menus
- Listened to customers' preferences and provided them with information and suggestions, and placed the order in the kitchen after taking it.
- Delivered meals and beverages to dining tables when they are ready to be served while occasionally checking on guests to make sure that they were satisfied
- Tended to customer needs during their stay and helped them with requests such as table transfers and preparing the bill when the customers are ready to leave.
- Maintained the cleanliness of the dining area and prepared the tables after customers leave so that it's ready for the following guest.

Project Experience

- Worked with the restaurant manager to update/redesign the menus and add new items to them as per clients' feedback
- Helped train new waiters to quickly pick up the pace and improve overall work efficiency, increasing sales by 5%

Education

Bartending Diploma - Anne Arundel Community College

2020

Graduated with a diploma- Pacific Lutheran High School

2018

Skills

Expertise

- Friendliness
- Composure
- Mixology and preparation

- Communication
- Organization

Licenses & Accreditations

Licenses Licenses & Accreditations

- ServSafe Food Handler Certification
- Red Cross CPR-Certified
- The Employee of the Month on several occasions in 2018, 2019, 2020, 2021, and 2022.