

NAME

TITLE
000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

Certified, ethical special police officer seeking a full-time position at the Hilton Hotel where I can leverage my surveillance and search skills.

Experience

Special Police Officer - Company / Location
MONTH YEAR - Present

- **Job Description:** Served as a special police officer for San Francisco public schools, ensuring that students, staff, and third parties were safe.
- **Results:** Contributed to a 13% reduction in student arrests, managed and reported 452 incidents, and ensured all students remained in class.
- **Additional Competencies:** Responded to medical emergencies, checked passes to enter the building, and searched for weapons upon entry.
- **Other:** Provided security on multiple contracts, reported all incidents and accidents, and monitored security cameras.

Police Officer - Company / Location
MONTH YEAR – MONTH YEAR

- **Job Description:** Served as a police officer in Los Angeles 001st District, patrolling the community, aiding with arrests, and responding to emergency calls.
- **Results:** Contributed to a 24% reduction in crime, earned commendations from three senior officers, and managed a 4.0 GPA while working full-time.
- **Additional Competencies:** Highway patrol, detecting roadway crimes, briefing other officers, and collaborating across departments.
- **Other:** Attended graduate school full-time while working as a police officer.

Project Experience

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Education

Masters of Science in Criminology - University of Los Angeles
MONTH YEAR

- GPA: 4.0
- AWARD
- AWARD

Bachelor of Arts in Politics - University of Los Angeles
MONTH YEAR

- GPA: 3.95
- AWARD
- AWARD

Skills

Expertise

- Investigative skills
- CCTV surveillance
- Report writing
- Observant and detail-oriented
- Communication

Licenses & Accreditations

Licenses & Accreditations

- Certified Law Enforcement Analyst
- Certified Criminal Investigator
- Certified in Security Supervision and Management