

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

I am an experienced teaching assistant looking for a substitute teaching assistant opportunity. I am a good listener and can work with various talented students in STEM and other fields to improve their talents and abilities. My focus is centered on the well-being and education of the students and the teacher: where I support the teacher by organizing lesson plans and supporting students where they've not understood fully.

Experience

Substitute Teacher Aide - Benjamin Franklin High School/ Baltimore, Maryland

January 2020 - Present

- Monitor and tracked students' attendance and activities throughout the day.
- Support teachers by organizing and confirming lesson plans.
- Take care of the students during trips and outings.
- Create a conducive environment for learning and growing socially and mentally.
- Assist in administrative tasks like preparing reading materials, following up with students with special needs, and giving tests and individualized homework.

Substitute Teacher Aide - Digital Harbor High School / Baltimore, Maryland

June 2018 – December 2019

- Using my creativity and understanding of the curriculum, helped the teacher make necessary changes in teaching techniques to accommodate all students in class.
- Helped in organizing lesson plans as per the curriculum.
- Enhanced communication between parents and students with the help of my teaching assistant skills and knowledge.
- Assisted the teacher in coming up with different class systems that enhanced the teacher-student interactions and engagements to improve their grades.
- Designed and developed assessments and assignments to enhance student's understanding of the course content.

Project Experience

- Gave students a listening ear. We were able to identify what the students needed most for their support and development.
- Worked on individualized assessments and assignments as instructed by the teacher to improve the student's course knowledge.

Education

Bachelor in Child Psychology - University of Maryland

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

DEPARTMENT - SCHOOL

MONTH YEAR

- GPA: LIST
- AWARD
- AWARD

Skills

Expertise

- Adaptable and flexible
- Focused and compassionate
- Proper listening and communication skills
- Attentive to details
- Key understanding of core curriculum subjects

Licenses & Accreditations

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- Licensed as a teaching assistant
- Certificate of CPR and first aid