

NAME

TITLE

000-000-0000 / EMAIL / CITY, STATE, ZIP

Profile

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Experience

Volunteer at Soup Kitchen - Company / Location

MONTH YEAR - Present

- Job Description: Assisted with gathering and sorting donations, cooking, serving food, and cleaning up
- Results: Helped provide nutritional meals to 100+ people in need every week for two years.
- Additional Competencies: Great communication skills, exceptional organizational skills, strong ability to work well in a team
- Other: Coordinated a donation drive with my school, resulting in over 3,000 donations of non-perishable food items

Garage Sale Coordinator - Company / Location

MONTH YEAR – MONTH YEAR

- Job Description: Organized and coordinated a neighborhood garage sale, created advertisements and managed sales and cash transactions
- Results: Encouraged over 100 people to attend and browse offerings, creating more significant profits than in previous years
- Additional Competencies: Proficient in sales, social media marketing, and door-to-door networking
- Other: Started a social media page with over 2,000 followers for our now annual garage sale.

Project Experience

- Swimming Team: Member of the swimming team for five consecutive years, with experience competing in championships
- Volunteer at Pet Shelter: Summer volunteer at a pet shelter with a history of high performance and promptness

Education

Highschool Student - Roosevelt High School

2022 to Current

- GPA: 3.7
- AWARD
- AWARD

DEPARTMENT - SCHOOL

May 2009

- GPA: LIST
- AWARD
- AWARD

Skills

Expertise

- Strong organizational skills
- Exceptional communication and sales talents
- Great with utilizing social media for marketing efforts
- Ability to commit to something and see it to completion
- Eagerness to learn and accept constructive feedback

Licenses & Accreditations

Licenses Licenses & Accreditations

- Certified in CPR
- Red Cross Swim Instruction Certification